**Application Form**

1. **Children and Young People’s Details – who will be leading this application**

|  |
| --- |
| **Child / Young Person 1** |
| Name |  |
| Age |  |
| Contact number |  |
| Email |  |
| What is your connection with Kensington and Chelsea? | Live / Work / Study (delete as appropriate) |
| Would you be interested in becoming a member of a steering group for Young K&C? |  |

|  |
| --- |
| **Child / Young Person 2** |
| Name |  |
| Age |  |
| What is your connection with Kensington and Chelsea? | Live / Work / Study (delete as appropriate) |
| Would you be interested in becoming a member of a steering group for Young K&C? |  |

|  |
| --- |
| **Child / Young Person 3** |
| Name |  |
| Age |  |
| What is your connection with Kensington and Chelsea? | Live / Work / Study (delete as appropriate) |
| Would you be interested in becoming a member of a steering group for Young K&C? |  |

1. **About your Organisation or Project**

|  |  |
| --- | --- |
| Organisation / Project Name |  |
| When will activities take place? |  |
| How many children and young people will participate (estimate)? |  |

1. **Which of the Priority Areas will your Organisation / Project help with? (Check any that apply.)**

Future and Ambition [ ]  Safety and Security [ ]

Community and Environment [ ]  Happy, healthy lives [ ]

Culture, heritage and identity [ ]

1. **Full Description**

|  |
| --- |
| **What will your organisation or project do? How will this help to make a difference for children and young people in the priority area or areas that you have identified above? (200 words max)** |
|  |
| **Why did you decide to do this? How have you involved children and young people in deciding what to do? (200 words max)** |
|  |
| **Describe the children and young people who will be involved. How will they be involved? How do you think this project will help them? (200 words max)** |
|  |
| **How will you make sure that your activities are welcoming, inclusive and accessible for all participants? (200 words max)** |
|  |
| **How will you advertise your project and let local children and young people know what’s going on? (100 words)** |
|  |

1. **Budget**

Please complete the table below with the proposed project breakdown cost. You can apply for costs including staff costs, equipment, overheads, materials, resources, up to a maximum of £5,000. If your organisation is unregistered, please allocate £1,500 towards the cost of registration support.

|  |  |
| --- | --- |
| Detail of Item/Expenditure | Cost  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total Requested:**  |  |

1. **Organisation Details**

|  |  |
| --- | --- |
| Organisation name |  |
| Organisation address |  |
| Contact person’s name and job title |  |
| Email address |  |
| Phone number |  |
| What is your organisation’s legal status, eg Charity or CIC? |  |
| Charity Number and/or Company Number |  |
| Website address |  |
| Social media |  |
| What are your usual opening hours? |  |
| How many volunteers does your organisation have? |  |
| Have you provided up to date information on your organisation and activities for on the Young K&C website?(If not, you can register now at <https://youngkandc.org.uk/partner/register> |  |

**Bank Details**

|  |  |
| --- | --- |
| Name on Bank Account |  |
| Name of Bank/Building Society |  |
| Account number |  |
| Sort code |  |

**Agreement and Consent**

I hereby certify that the information provided in the application form is correct as to the best of my knowledge.

**Yes** [ ]  **No** [ ]

We are required to ask for your permission to record details of your organisation. The records of your organisation will be stored on our database. Your organisation details may be used in our reporting to John Lyon’s Charity and RBKC about this project and may be processed anonymously to analyse the state of the voluntary sector and provision for children and young people in Kensington and Chelsea. Do you give consent to Young K&C recording information about your organisation and contact details.

**Yes** [ ]  **No** [ ]

I wish to receive Young K&C’s email newsletter.

**Yes** [ ]  **No** [ ]

|  |  |
| --- | --- |
| Signature of Senior Staff member, Trustee or Director |  |
| Date |  |

**Documents to send with this application**

* **Safeguarding Policy**
* **Equalities monitoring form**
* **Recent bank statement (last 3 months), showing the name and address of your organisation**
* **Insurance certificate for public liability and employers liability insurance cover**
* **Short video from children and young people explaining why they would like to do this project (optional)**

**Please email to** **info@youngkandc.org.uk****.**